NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND
BURSARY APPLICATION FORM FOR STUDENTS IN SECONDARY SCHOOLS, COLLEGES AND UNIVERSITY
CENTRAL IMENTI CONSTITUENCY

SERIAL NO: CENTRAL IMENTI/058/BUR/2025-26/……

INSTRUCTIONS: Kindly provide your information in legible CAPITAL letters.
NB: Submission of incomplete form may lead to disqualification. **(*All dully filled forms to be delivered to the Assistant Chief Office at Your Respective Sub location on or before Friday 15th June 2026)***

PART A: TO BE FILLED BY THE APPLICANT/PARENT/GUARDIAN

I. Personal, Institutional and Other Details

Full Name of the Student *(As it appears in ID/Official documents)*	
Gender	
NEMIS No.	
ID Number/Passport No. *(Where applicable)*	
Name of School/College/University	
Adm No/Reg No.	
Campus/Branch *(For Tertiary Institution and University)*	
Faculty/Department	
Level of Education	Artisan()Certificate ( ) Diploma( ) Degree( ) Masters( )PHD( )
Mode of Study	Regular ( ) Parallel ( ) Boarding ( ) Day ( )
Class*(Grade)* /Year of Study	
Academic Year/Semester/Term	
Course Duration *(Years)*	
Expected Year and month of Completion	Month……..Year……..

Mobile No./Tel No.	
Physical Address	
Permanent Address	
Location	
Sub-location	
Ward	
Village	
Institution`s Postal Address	
Institution`s Tel No.	
Amount Applied for *(Kshs)*	
Amount Awarded(Official use only)	

Where applicable, please attach the relevant supportive documents including the following (Letters of Admission, Fee Structure, Recommendations)

II. FAMILY BACKGROUND *(Tick where applicable)*

Kindly indicate your family status:

Total Orphan	
Partial orphan	
Single parent	
Both parents alive	
Parents are PWDs	
Number of siblings *(Alive)*	
Estimated family income *(Annually)*	
Estimated family expenses *(Annually)*	

(Attach photocopies of death certificate(s) and verification letters from the area chief/assistant chief where applicable)

a) Father

Name…… Address……..

Tel No…… Occupation……

Type of employment *(Tick where applicable)*

Permanent ( ) Contractual ( ) Casual ( )

Retired ( ) Self-employed ( ) None ( )

Main source of income……

b) Mother

Name…… Address……..

Tel No…… Occupation……

Type of employment *(Tick where applicable)*
Permanent ( ) Contractual ( ) Casual ( )

Retired ( ) Self-employed ( ) None ( )

Main source of income……

c) Guardian *(Where applicable)*

Name…… Address……..

Tel No…… Occupation……

Type of employment *(Tick where applicable)*
Permanent ( ) Contractual ( ) Casual ( )

Retired ( ) Self-employed ( ) None ( )

Main source of income……

d) Indicate the names of siblings in school/college/university this year

Name	Secondary	College	University	Annual Fees Payable

III. APPLICANTS ADDITIONAL INFORMATION

a. Why are you applying for a bursary? ……..
…….
……..

b. Have you received any financial support/bursaries from NG-CDF in the past?

Yes ( ) No ( )

If yes, specify how much and when you last received the support……
……

c. Have you received any financial support/bursaries from other organization in the past? Please provide details:……
……
……

d. Do you suffer from any physical impairment (disability)?
Yes ( ) No ( )

e. Do you have any other disability or any chronic illness? If yes, kindly describe and provide evidence
Yes ( ) No ( )

f. Does any of your parents/guardians have any form of disability?
Yes ( )
No ( )
If yes, describe the disability……
……

g. Does any of your parents/guardians suffer from any other chronic disabling medical condition? Describe
Yes ( )
No ( )
If yes, describe the disability……
……

IV. EDUCATION FUNDING HISTORY

i) State the main source of funding for your education in the past ***(Fill where applicable)***

a) In secondary school……..

b) In college……

c) In university……

ii) Indicate other sources of funding if any

a) In secondary school……..

b) In college……

c) In university……

PART B: APPLICANT`S ACADEMIC PERFORMANCE

a) What is your average academic performance?

i. Excellent ( )

ii. Very Good ( )

iii. Good ( )

iv. Fair ( )

v. Poor ( )

b) Have you been sent away from school? Yes……..no……

If yes provide reasons for the absence ……

c) Specify number of weeks you stayed away from school……..
d) Annual fees ***(As per fee structure)*** Kshs……..
e) Last semester`s/ term fee balance……..
f) This semester's/Term Fees……..
g) Next semester's/Term Fees..……
h) Loan from HELB *(where applicable)*……..
i) Type of **NGCDF** Bursary Sponsorship (Tick where applicable)- Partial( )Full( ) Scholarship( )

j) **REFEREES**

The student/parent/guardian should provide the names and telephone contacts of at least two referees who know the family well.

1. Name……..
   Address ……..
   Telephone……
2. Name……..
   Address ……..
   Telephone……

STUDENT'S/PARENT'S/GUARDIAN'S DECLARATION

I hereby declare that the information provided herein is true to the best of my knowledge and belief, and I understand that any false information provided shall lead to my automatic disqualification by the committee

Applicant's Full Name……..

Signature……..

Date……..

I hereby declare that the information provided herein is true to the best of my knowledge and belief, and I understand that any false information provided shall lead to my automatic disqualification of the student

Guardian's/Parent's Full Name……..

Signature……..

Date……..

VERIFIED BY:

a) Religious leader

Full Name……
Name of the Religion……..
Type of Religion:
Christian ( ) Muslim ( ) Hindu ( ) Other ( ) If other
specify……..
Recommendation:
Recommended ( )
Not recommended ( )

Remarks:……
……
……

Signature……

Official Stamp…….. Date……..

b) Chief/Assistant Chief

Name of area Chief/Assistant Chief……..

Location/Sub-location……...

Recommendation:
Recommended ( )
Not recommended ( )

Justification:……
……
……

Signature…… Date……..

Official Stamp……...

<u>FOR OFFICIAL USE ONLY</u> (To be filled by NG-CDF Bursary Committee)

The form was duly filled and signed Yes ( ) No ( )

All supportive documents have been attached Yes ( ) No (

Recommended for approval ( )
Not recommended for approval ( )
Reason for non-approval……
……

……

Signed:

Chairman …….. Date……..

Secretary…….. Date……..

KEY ATTACHMENTS TO THE FORM

Applicants **MUST** attach copies of the relevant documents including the following:

1. Photocopy of Parents/Guardians National ID Card
2. Photocopy of Student's National ID Card ***(Mandatory for post-school students)***
3. Photocopy of Birth Certificate
4. Photocopy of the Secondary/College/University ID Card
5. Parent(s) Death Certificate or Burial Permit ***(For Orphans)***
6. Current fee structure ***(Compulsory for all applicants)***
7. Any other relevant supportive document